



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

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MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, June 1, 2022

Time: 7:00 PM

Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Loveless called the meeting to order at 7:00 PM. Directors Bob Kruljac, Hal Stober and Ken Finn were present. A quorum was met. Also present were Chief Ray Mulas, District Account Stacie McCambridge, and Clerk of the Board Robin Woods. Director Joe Petersen was absent.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

The Board consented to the agenda as presented.

4. CONSENT CALENDAR

a. Approval of minutes from the May 11, 2022, meeting- **Discussion and Action**

Director Loveless introduced the May Minutes and opened the floor for discussion and public comments. There were no public comments made. Director Stober made a motion to approve the minutes of the minutes of May 11, 2022, meeting. Director Kruljac seconded the motion. The motion passed, and the Minutes were approved by a vote of Ayes- 4 Noes - 0 Absent- 1.

b. Review of the June Accountant's Report- **Discussion and Action**

Director Loveless introduced the Accountant's Report and opened the floor to discussion and public comment. There were no public comments. Director Kruljac made a motion to accept the Financial Report for June 2022 as presented. Director Finn seconded the motion. The motion passed, and the Financial Reports were approved by a vote of Ayes- 4 Noes - 0 Absent - 1

5. CHIEFS' REPORT

Chief Mulas presented the Board with the following report:



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1. *Due to the lack of applicants, we have canceled the Seasonal Fire Fighter program. Instead, we will work with the stipend personnel on adding staff on High Fire Days.*

2. *The stipend program was reviewed and recalculated by Jim Galli and Mike Mulas with the result being an increase per stipend of \$2 to \$3. Requested this to be added to the July agenda for discussion and action. (This will be added to the July agenda)*

3. *The sand filter project has been completed and is operational. The install was completed by Jerry and Dons Pump and Well. The system will remove manganese from water.*

4. *The Plymovent project is still moving forward, yet we have no start date. This is a grant project issued to Engineer Kevin Plume for both station 1 and 2.*

5. *The new portables came in and are being programed and readied for use. This is another of the grant projects. The flashlights and batteries that the District received are being distributed to all personnel.*

6. *I received a quote from Marin IT for an upgrade to our server along with cleaning up the server room of dead or non-functional circuit boards. The price quote was \$5070. I would like to do this on this year's budget because we are trying to upgrade all of our present computers to units like the ones at administrative desks.*

7. *Recently, the Index Tribune ran an article bout Annexing the little islands that are currently in our tax base int the city. My only concern is the loss of revenue to the District. We should discuss this further at the Board meeting. (This is on the agenda to discuss further. See New Items)*

8. *Fire Season is off to an early start.*

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Facilities Committee (Petersen)

The fuel tank is ready to install once a crane is available.

b. Budget Committee (Kruljac)

- Fiscal Year 2022-2023 Preliminary Budget-**Discussion and Action**

Director Kruljac introduced and reviewed the FYE 2023 Preliminary Budget. Director Loveless opened the floor for discussion and public comments. There were no public comments made. Director Stober made a motion to approve the FYE 2023 Preliminary Budget as presented. meeting. Director Kruljac seconded the motion. The motion passed, and the Preliminary Budget was approved by a vote of Ayes- 4 Noes -0 Absent -1



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- Fiscal Year 2021-2022 Proposed Revised Budget-**Discussion and Action**

Director Kruljac introduced and reviewed the second Revised Budget for FYE 2022. Director Loveless opened the floor for discussion and public comments. There were no public comments made. Director Finn made a motion to approve the proposed revised budget as presented. meeting. Director Stober seconded the motion. The motion passed, and the Revised FYE 2022 Budget was approved by a vote of Ayes-4 Noes -0 Absent-1

- c. Legislative Committee (Stober)

There was no report.

- d. Outreach Committee (Loveless)

Director Loveless explained to the Board that he is working on the newsletter for the public regarding fire prevention and information on the tax measure.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

- a. Annexation-Properties possibly annexed into Sonoma city Limits – Chief Mulas

Chief Mulas explained the boundaries of the possible annexation of properties that could be Annexed into the city limits. There are questions of would the district still receive property for these properties. How would this affect the district financially? This will be a continuing conversation as the subject is researched.

- b. Strategic Planning-Continuing Discussion

Nothing to discuss this month

- c. Calendar Review (Robin)

-Review SVFPD Ordinance No 2018/2019-01 Tax Measure Steps for 2022/2023 tax year.

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate

March-Notice of Public Hearing

April-Conduct Public Hearing

May-Allow time for property owner appeals of the tax levy

June-Approval of the District Preliminary Budget

Nov-2022 Parcel Tax measure on General Election Ballot

June/July- At the end of the Fiscal year, The District “shall cause a report to be prepared and filed with the Board of Directors containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax” (Ord. Section VII)

July-Approval of the Distract Tax Roll and Appropriations Limit



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August-Tax Roll and Appropriations Limit Resolution sent to the County.

2022- FY 2022-2023 final year of current parcel tax; therefore, renewal should be on Nov 2022 general election ballot. Following are key dates:

- Fri., Aug. 12, 2022 (88 days before Election Day): Governing bodies must file a measure in the ROV office so that it appears on the Nov. 2022 Election ballot**
- **Mon., Aug. 15, 2022 (85 days before Election Day): Measure letters assigned by ROV office**
- **Wed., Aug. 17, 2022 (83 days before Election Day): Last day to amend or withdraw a measure**
- **Fri., Aug. 19, 2022 (81 days before Election Day): Arguments are due**
- **Fri., Aug. 19, 2022 (81 days before Election Day): County Counsel must provide ROV office with impartial analyses of ballot measures**
- **Fri., Aug. 26, 2022 (74 days before Election Day): Rebuttals are due (only if opposing arguments have already been filed)**

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters.

(2022- Joe Petersen and Bob Kruljac term end 12/2022)

2024- Ken Finn, Ernie Loveless, and Hal Stober term end 12/2024)

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board

Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2023)

8. CLOSED SESSION

There was no closed session

9. ANNOUNCEMENTS/GOOD of the ORDER

The annual chicken BBQ will be held July 10th.

10. ADJOURNMENT

Director Kruljac made a motion to Adjourn the meeting at 8:10 PM. Director Stober seconded the motion. The motion passed and the meeting was adjourned

Next scheduled meeting is July 6, 2022

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment.