



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

www.schellvistafire.org / e-mail: info@schellvistafire.org

MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, August 2, 2023

Time: 7:00 PM

Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Ernie Loveless called the meeting to order at 7:00 PM. Directors Bob Kruljac and Mindy Neves were present. A quorum was met. Also present were Chief Ray Mulas, Assistant Chief Mike Mulas, District Account Stacie McCambridge, and Clerk of the Board Robin Woods. Director Ken Finn and Hal Stober were absent.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

The agenda was accepted as presented.

4. CONSENT CALENDAR

a. Approval of minutes from the July 5, 2023, meeting- **Discussion and Action**

Director Loveless introduced the July 5, 2023, Minutes and opened the floor for discussion and public comments. No public comments were made. Director Kruljac made a motion to approve the minutes of the minutes of the July 5, 2023, meeting. Director Neves seconded the motion. The motion passed, and the Minutes were approved by the following vote:
Ayes- 3 Noes - 0 Absent- 2

b. Review of the August Accountant's Report- **Discussion and Action**

Director Loveless introduced the Accountant's Report and opened the floor to discussion and public comment. There were no public comments. Director Kruljac made a motion to accept the Financial Report for August 2023, as presented. Director Neves seconded the motion. The motion passed, and the Financial Reports were approved by the following vote:
Ayes-3 Noes - 0 Absent-2



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5. CHIEFS' REPORT

Chief Mulas presented the following report to the Board:

1. SWAG Report: The committee has reported that all signatures have been turned in for verification ahead of schedule, and they are now working on the one pagers from each department for release. Next will be a round of discussions about fund raising and add campaigns.
2. Our new electronic signboard is up and running and is getting great reviews. Engineer Plume is tasked with running the message system. Matt, Robin, and I put the package together for reimbursement from the county which is \$57,000 of the \$68,589.83 cost; it will go out next week.
3. I have received a bid and approved it from Apes Plumbing for adding a water line and two outlets to the middle and west side of the apparatus bays. This should have been done in the original design, but our architect lacked experience and station knowledge.
4. I took a tour of Pets Lifeline with one of their board members, facility manager and Executive director this week. After the tour I helped them with their evacuation plan development and a quick run through of a fire inspection. This is a beautiful facility and very well kept.
5. I handled a weed abatement complaint on Gericke road which was a neighbor argument that happens every year. There was no vegetation worth speaking about.
6. Met with Director Neeves and tour our facilities. Director Neeves will give her report.

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

- a. Reports:
 1. Facilities Committee (Neves)

Director Neves met with Chief Mulas and spoke to Steve Lanning regarding the Roof. It should be complete by the end of August.

They are getting paint colors samples for station 2 to review.

Director Neves will get a quote for repairing Dorms 2, 3, & 4 windows or replacing them with double panes.

We have one quote for the stripe and seal of the parking lot and are waiting for the second quote.



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Chief Mules and Director Neves are getting information for installing a hydrant for training.

2. Budget Committee (Kruljac)

Director Kruljac had nothing to report.

3. Legislative Committee (Finn)

Nothing to Report.

4. Outreach Committee (Stober)

Nothing to Report.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. Cell Tower

1. Update Station 2 Fees

Director Kruljac advised the Board that On Air has bids, but we have to wait for Verizon.

The \$2000 lease payment made is temporary until the Tower is active.

2. Update Tower at Station 1

-Review of Possible Conflicts

Director Loveless checked with legal and was advised that there is not a conflict of interest for the station.

-Physical location of Tower at Station 1

Director Kruljac and Assistant Chief Mike Mulas reviewed the location of the tower. It would be between the well and apartments and not be an issue.

Director Kruljac made the motion to approve On Air's proposal and continue with a tower at Station 1. Director Neves seconded the motion. Director Loveless opened the floor for questions and public comments. Let the record reflect there were none. Director Loveless called for a vote, and the motion passed with the following vote:

Ayes-3 Noes-0 Absent-2

b. Tax Measure 2018 Fiscal Year-End 2023 Report

Clerk Robin Woods presented the Board with the 2023 Year End report for the 2018 Tax Measure.



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c. Tax Measure Tax Roll Status

Doug Williams is working on the report for submission to the county. It is due August 18th.

d. Fiscal Year End 2023 Financial Reports-**Review and Action**

Director Kruljac and Clerk Robin Woods introduced and explained the 2023 Year end Financials to the Board.

Director Kruljac made a motion to accept the 2023 Year End Financial Reports as presented. Director Neves seconded the motion. Director Loveless opened the floor for questions and public comments. Let the record reflect there were none. Director Loveless called for a vote. The motion passed, and the Year-end Financial Reports were approved by the following vote: Ayes- 3 Noes-0 Absent-2

e. Fire Services Working Group Update-**Continuing Discussion**

Chief Mulas advised the Board that they are continuing their work and are pleased with the direction things are going.

f. Update on Control Burn week of July17, 2023-**Discussion**

Since there were numerous complaints as the weather changed and smoke blew into the valley, Director Loveless met with the Audubon Canyon Ranch who was in control of the burn. They explained what caused this and that they take full responsibility. They posted on their website a letter explaining what took place. Follow this link to the article: <https://egret.org/about-smoke-from-a-recent-prescribed-burn/>

e. Calendar Review (Robin)

January -Determine the Preliminary Tax Rate
February-Request the Parcel Report from the county using the preliminary rate
March-Notice of Public Hearing
April/May-Conduct Public Hearing
May/June-Allow time for property owner appeals of the tax levy.
June-Approval of the District Preliminary Budget
July-Approval of the District Tax Roll and Appropriations Limit
July/August- At the end of the Fiscal year, The District Board of Directors will be presented the *Fiscal Year-End Report* containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax. (Ord. Section VII)
August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.
June-Preliminary Budget review and approval.



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July 15-August 9 Board Members file for re-election with the Registrar of Voters.

(2024- Ken Finn, Ernie Loveless, and Hal Stober term end 12/2024)

August-Budget Committee meet to prepare final budget for Board approval in September.

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board (Every 2 years. Next election 2023)

Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2023)

9.ANNOUNCEMENTS/GOOD of the ORDER

10.ADJOURNMENT

Director Kruljac made the motion to adjourn at 8:10 pm. Director Neves seconded the motion. The motion passed and the meeting was adjourned.

Next scheduled meeting September 6, 2023

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment