



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

www.schellvistafire.org / e-mail: info@schellvistafire.org

MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, May 3, 2023
Time: 7:00 PM
Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Loveless called the meeting to order at 7:00 PM. Directors Bob Kruljac, Hal Stober, Ken Finn, and Mindy Neves were present. A quorum was met. Also present were Chief Ray Mulas, Assistant Chief Mike Mulas, Firefighters John Bragg and Humberto Botello, District Account Stacie McCambridge, Clerk of the Board Robin Woods, and District Counsel William Adams were also present.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

There were no adjustments to the agenda.

4. CONSENT CALENDAR

a. Approval of minutes from the April 5, 2023, meeting- **Discussion and Action**

Director Loveless introduced the April 5, 2023, Minutes and opened the floor for discussion and public comments. No public comments were made. Director Kruljac made a motion to approve the minutes of the April 5, 2023, meeting. Director Neves seconded the motion. The motion passed, and the Minutes were approved by the following vote: Ayes- 5 Noes - 0 Absent- 0

b. Review of the May Accountant's Report- **Discussion and Action**

Director Loveless introduced the Accountant's Report and opened the floor to discussion and public comment. There were no public comments. Director Kruljac made a motion to accept the Financial Report for May 2023 as presented. Director Stober seconded the motion. The motion passed, and the Financial Reports were approved by the following vote: Ayes- 5 Noes - 0 Absent- 0



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5. CHIEFS' REPORT

Chief Ray Mulas presented the following report to the Board:

1. FSWG update: I sent all of you a copy of the PowerPoint that is being used to explain the tax measure G. We may use this for discussion at the board meeting if you wish. I am also sending a copy of the FSWG update #4.

2. The volunteers completed their Mission, Vision and Values statement prior to our Strategic planning meeting. I am very pleased with the effort put forward by all members to develop these statements. As well, I am pleased with the Strategic plan and the participation by all involved. I have included as attachments the Mission, Vision and value statement(below), and the body of an email that I sent to all members after the Strategic Plan meeting. The full report will be sent to me when it is complete.

3. The Polenta feed was a success, unknown what the financial results are but our crowd really enjoyed it. A big thank you to Bob Suebi for all his effort towards the associations event, he is a big supporter.

Mission:

The Schell-Vista Fire Protection District is committed to protecting Lives, Property and Natural Resources of our community through responsive and effective Fire Protection and Emergency Services.

Vision:

It is the Vision of the Schell-Vista Fire Protection District to provide the highest level of professionalism and service to those in our community.

Values:

As members of the Schell-Vista Fire Protection District we Value:

- Family
- Tradition
- Compassion
- Professionalism
- Honesty
- Accountability
- Loyalty
- Integrity



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6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Reports:

1. Facilities Committee (Neves)

Director Neves reported that the roof repairs will start in May after the Rain.

2. Budget Committee (Kruljac)

Nothing to report on the current budget. The FYE 2024 preliminary budget will be presented to the Board in June for review and approval.

3. Legislative Committee (Finn)

Nothing to report.

4. Outreach Committee (Stober)

The Newsletter is still being worked on.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. Ordinance No 2018/2019-01 Tax Measure Update

1. Public Hearing for Consideration and Determination of the Special Tax to be Levied on Each Parcel of Real Property in the District During Fiscal Year 2023/2024 Pursuant to Voter-Approved Measure X, District Ordinance 2018/0801OR

Director Loveless convened the Public hearing at 7:19 PM. The Floor was opened for public comments. Let the record show that there were no members of the public in attendance and no questions were presented to the Board. District Counsel Bill Adams reviewed the Parcel List that was posted in the district.

Director Loveless closed the Public Hearing at 7:24 PM

2. RESOLUTION 2023-002, AFTER PUBLIC HEARING FOR CONSIDERATION AND DETERMINATION OF THE SPECIAL TAX TO BE LEVIED ON EACH PARCEL OF REAL PROPERTY IN THE DIRSTRICK DURING FISCAL YEAR 2023/2024. **Introduction, Discussion and Action.**

Resolution NO 2023-0002, For Consideration and Determination of the Special Tax to Be Levied on Each Parcel of Real Property in the District Pursuant to Voter Approved Measure X, District Ordinance 2018/0801 OR introduced by Director Loveless

Director Loveless presented Resolution No 2023-002 RESOLUTION OF THE BOARD OF DIRECTORS OF THE SCHELL VISTA FIRE PROTECTION DISTRICT AFTER PUBLIC HEARING FOR CONSIDERATION AND DETERMINATION OF THE SPECIAL TAX TO BE LEVIED ON EACH PARCEL



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OF REAL PROERTY IN THE DISTRICT DOTING FISCAL YEAR 2023/2024 PURSUANT TO VOTER APPROVED MEASURE X, DISTRICT ORDINANCE 2018/0801 OR. The floor was opened for questions and public comments. Let the record reflect there were none. Director Kruljac moved for its adoption. Director Finn seconded the motion. The motion was adopted by the following votes:

Director Finn- Aye
Director Stober- Aye
Director Loveless- Aye
Director Kruljac- Aye
Director Neves- Aye

b. Tax Roll True Up-Update

Director Loveless opened the discussion regarding the tax role true up. Doug Williams has been hired as a consultant to work through the process with the District. Assistant Chief Mike Mulas presented an update on the parcel reviews. The Board will be updated in the June meeting.

c. Strategic Planning- Continuing Discussion

Mike Medeiros is working with Dana to put a presentation together for the June meeting.

d. Fire Services Working Group Update-Continuing Discussion

Chief Mulas addressed this in his report.

e. Calendar Review (Robin)

January -Determine the Preliminary Tax Rate
February-Request the Parcel Report from the county using the preliminary rate
March-Notice of Public Hearing
April/May-Conduct Public Hearing
May/June-Allow time for property owner appeals of the tax levy.
June-Approval of the District Preliminary Budget
July-Approval of the Distract Tax Roll and Appropriations Limit
July/August- At the end of the Fiscal year, The District Board of Directors will be presented the *Fiscal Year-End Report* containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax. (Ord. Section VII)
August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.
June-Preliminary Budget review and approval.
July 15-August 9 Board Members file for re-election with the Registrar of Voters.
(2024- Ken Finn, Ernie Loveless, and Hal Stober term end 12/2024)



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August-Budget Committee meet to prepare final budget for Board approval in September.

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board (Every 2 years. Next election 2023)

Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2023)

9.ANNOUNCEMENTS/GOOD of the ORDER

Chief Mulas announced to the Board that Johnny Velasquez was hired to fill the Engineer position.

10.ADJOURNMENT

Director Finn made the motion to adjourn at 8:01 pm. Director Kruljac seconded the motion. The motion passed and the meeting was adjourned.

Next scheduled meeting June 7, 2023

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment