



# Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

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## MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, February 3, 2021

Time: 7:00 PM

Location: Virtual Meeting

**This was a virtual meeting of the Board of Directors pursuant to Executive Order N-29-20 issued by the Governor of the State of California. There was not be a public location for participating in this meeting, but any interested member of the public could participate telephonically by utilizing the dial-in information printed on the agenda.**

### 1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Finn called the meeting to order at 7:00 PM. Directors Joe Petersen, Bob Kruljac, Hal Stober and Ernie Loveless were present. A quorum was met. Also present were Chief Ray Mulas, District Account Stacie McCambridge, Clerk of the Board Robin Woods and Captain Sean Witherell were also present.

### 2. PUBLIC COMMENT PERIOD

There were no public comments.

### 3. AGENDA ADJUSTMENTS AND CONSENT

### 4. CONSENT CALENDAR

- a. Approval of minutes from the January 6, 2021 meeting- **Discussion and Action**

Director Stober made a motion to approve the minutes of the January 6, 2021. The request for public comments was made. There were no public comments. Director Kruljac seconded the motion. The motion passed, and the minutes were approved

- b. Review of the February 2021 Accountants Report- **Discussion and Action**

Director Kruljac made a motion to accept the Financial Report for February 2021 as presented. The request for public comments was made. There were no public comments. Director Petersen seconded the motion. The motion passed, and the Financial Reports were accepted

Robin reminded the Board and Chiefs to file their form 700's.



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## 5. CHIEFS' REPORT

Chief Ray Mulas presented the following report to the Board.

1. The Station 2 remodel is moving along, new lower cabinets were donated by a volunteer that owns a wood shop, a stove has been donated, and a countertop might be donated as well.

2. The Schell Vista Fire Department is participating with the other local agencies in providing Drive Through Covid shots. Assistant Chief Mike Mulas has been working with the Sonoma Valley Hospital, the Sonoma Valley Fire Department, City of Sonoma, and Sonoma County Public Health and the Sonoma Valley School District to provide a location for the citizens of Sonoma to get drive through Covid shots. The dates for 75 years old and up with a limited number of shots will be February 6, and 7 from 8:30-3:00. Some of our personnel will be giving shots and most others will be directing traffic through the campus. We are trying to show the county that we do not have to wait for them to deliver shots to our residents. This is a great group effort by multiple agencies. More to follow as the event gets closer and the ages change.

3. We received a check from the State of California for \$3150. This is for our last preposition planned event.

4. I sent all of you a copy of the latest Prop 19 information and I will keep you all in the loop regarding any updates. I am still trying to figure this out, it seems like the Prop 13 taxes can only be transferred to an heir who resides at the estate.

5. We will be completing the investigation of the High Road Fire tomorrow, we've been waiting for Tesla to be present when we lift the car and check the condition of the batteries.

6. Hopefully you have all seen the new sign at night when is lit, there is no glare of light into the intersection.

## 6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

### a. Facilities Committee (Petersen)

Director Petersen reported that Station 2 bathroom remodel is making progress. There were some "extras" added (i.e. cabinets) that were donated to the Department by the volunteers.

A "911" phone needs to be added outside both Station 1 and 2.



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b. Budget Committee (Kruljac)

Director Kruljac presented the Budget versus Actual Report to the Board.

c. Legislative Committee (Stober)

Director Stober requested that the Board be provided the information to log in to the Special Districts Association. The information will be provided to the Board.

d. Outreach Committee (Loveless)

Director Loveless asked to be informed when the Department receives the new SCBA. He is arranging an article with the paper announcing the new equipment.

## 7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. Administrative Battalion Chief Position Proposal-**Discussion and Action**

Table to next meeting.

b. Update on Signage at Station 1

See the Chief's Report.

c. Ordinance No 2018/2019-01 Tax Measure

Notification to Taussig has been sent requesting the 2021/2020 tax year Parcel Report from the County using the District's preliminary tax rates for March/April Meetings.

Clerk Woods will work with Taussig to prepare the necessary post for the March for the public meeting in April.

d. Calendar Review (Robin)

-Review SVFPD Ordinance No 2018/2019-01 Tax Measure Steps for 2021/2022 tax year.  
January -Determine the Preliminary Tax Rate  
February-Request the Parcel Report from the county using the preliminary rate  
March-Notice of Public Hearing  
April-Conduct Public Hearing  
May-Allow time for property owner appeals of the tax levy  
June-Approval of the District Preliminary Budget



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June/July- At the end of the Fiscal year, The District "shall cause a report to be prepared and filed with the Board of Directors containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax" (Ord. Section VII)

July-Approval of the Distract Tax Roll and Appropriations Limit

August-Tax Roll and Appropriations Limit sent to the County.

#### -Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters.

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board

Dec-Election of Officers of the Board for January 1 start date.

#### 8. CLOSED SESSION

There was no Public meeting.

#### 9. ANNOUNCEMENTS/GOOD of the ORDER

Director Finn asked that that the Professional Firefighters Association Negotiations be added to the next Board meeting agenda. Directors Kruljac and Loveless volunteered to be on the committee.

#### 10. ADJOURNMENT

Director Kruljac made the motion to adjourn at 7:40. Director Loveless seconded the motion. The motion passed, and the meeting was adjourned

Next scheduled meeting is March 3, 2021.

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment